

Call for abstracts

Submission: May 29th – July 1st 2024

Submission guidelines

Please read this information carefully before proceeding to the online submission form

Submission process

Apply on the congress website: <https://vnpta.org/call-for-abstract/>

Important dates

Submission opens	May 29 th 2024
Submission deadline	July 1 st 2024
Notification of outcome	July 15 th 2024

ABSTRACTS

This is an opportunity to submit your most recent research and have the insights presented at the 8th Annual Asia Pacific Conference on Early Mobilization and Rehabilitation in ICU, Ho Chi Minh City, Vietnam.

In the submission system, you will be asked when your project has been completed to ensure the most recent research is identified. Abstracts are invited that:

- report on the latest research with original scientific data [this includes systematic/narrative reviews and meta-analyses]; submissions with pending results and study protocols will not be accepted.
- address new and unique practices, theory, education, management, and resource developments.
- describe innovative ways in which established methods have been adapted to meet the changing needs of practice.

Successful abstracts will be scheduled for poster presentation sessions if they meet this category's high standard of scientific merit.

PRESENTATION FORMAT

A written abstract in English must be submitted for each proposed presentation. All presenters must attend the in-person congress in Ho Chi Minh City, Vietnam and can register using the presenter rate (terms and conditions apply).

Poster presentations

- Printed poster presentations are grouped by topic within the poster area.
- Presenters have a designated presentation time during the lunch break onsite for discussion with participants.
- Printed poster presentations are grouped by topic within the poster area.
- Presenters have a designated presentation time during the tea break onsite for discussion with participants.

SELECTION CRITERIA

All abstracts will be reviewed blindly by members of an abstract committee. Author names, affiliations, and institutions will be removed during this process. Reviewers consider the abstract on the basis of the following items:

- Relevance/importance of the topic
- Methodological approach
- Data analysis and presentation
- Interpretation of the findings and impact on clinical practice
- Overall quality of presentation – style, legibility

The following topics:

1. Early Rehabilitation in the ICU
2. Early Mobilization in the ICU
3. Early Recovery after Intensive Care
4. Respiratory Critical Care and ARDS
5. Multidisciplinary Team Work
6. Critical Care Communication
7. Nutrition in ICU
8. Share Decision Making

SUBMISSION GUIDELINES

All correspondence will be with the person who submits the abstract online. The presenting author does not have to be the first named author listed in the abstract and will be identified through the. All accepted abstracts will be presented at the conference in the form of a poster presentation.

The online submission form will provide restricted space for data entry; the available word count is indicated below, and the system will impose the limit.

You will be asked to provide the following:

1. Fit with the Conference's topic area(s).
2. Title of abstract [maximum 20 words].
3. Completed abstract [maximum 300 words]. Abstracts will be included in the congress proceedings and must be structured using the guidelines.
4. Keywords: use up to five words to describe your work that is supplementary to the program topic(s)

Heading	Notes
Introduction	the introduction to your research. If applicable state the main purpose.
Methods	should be a brief explanation of what was done and how it was done. This may include design, participants (include sample size N), data collection, processing, etc, (if it is a research project) or a brief explanation of what you did if the activity was program implementation, policy development, etc., or protocol used if a systematic review.
Results	The main resultsshould be explicit in describing the main findings or outcomes and preferably include some data. Do not submit an abstract based on data yet to be collected or analyzed.
Discussion	defines what the results mean (the implications) in terms of the background knowledge or practice (it answers the “so what?” question). Compare and contrast essay with current evidence or context.
Conclusion (and if you have recommendations):	Present important conclusions from the research through results. You can give suggestions for applying research results.

5. Ethics approval [see general information point 11 below]: evidence that ethics approval was given is required. Please name the institution and ethics committee that approved your work or advised you that it was not required. Provide the ethical approval number or state the reasons why ethics approval was not required.

All presentations, including research on humans (patients, carers, students, faculty, staff, colleagues) or animals, must provide evidence that the research was carried out ethically (i.e., ethics committee approval, and informed consent by subjects). See also the global international standards. The Scientific Committee expects the research to have been conducted following international principles. Ethical approval is unlikely to have been required if your work:

- addresses new and unique developments in practice, theory, education, management, policy, and resources.
 - describes innovative ways in which established methods have been adapted to meet the changing needs of practice.
 - is a systematic or narrative review.
6. Presenter details and biography of presenting author [200 words].
 7. Co-author details.
 8. Information concerning any presentations or publications of the work made before Congress [50 words].

GENERAL INFORMATION

1. The congress language is English, and all proposals and presentations must be in English.
2. A written abstract in English must be submitted for each proposed presentation.
3. It is the author's responsibility to submit a correct abstract. Any errors in spelling, grammar, or scientific fact will be reproduced as typed by the author.
4. The topics selected will be used to inform the review, selection, and programming processes. Please choose the topic(s) that best describe the subject of your abstract that will attract the right audience to interact with you.
5. A person can only present a maximum of two abstracts. They may be named as the presenting author on multiple submissions but will only be permitted to be confirmed as the presenting author on two accepted abstracts. The confirmation system will permit a change of presenting author on accepted abstracts. They may be named on other abstracts as a co-author.
6. Only one presenting author per paper is permitted. Only an author may present the abstract. If no author is available onsite, the abstract will be withdrawn. Any changes to the presenting author must be notified directly to the scientific committee. Changes will be incorporated into the final program if there is sufficient time, but thereafter, no further changes will be reflected.
7. Notification of the outcome will be sent to the submitter. Please note that only the person who submits the abstract online will receive mail concerning the abstract and is responsible for informing all authors of the status of the abstract.
8. Each abstract submission must indicate if the material has been or will be published in any format or presented at another national or international meeting prior to the 8th Annual Asia Pacific Conference on Early Mobilization and Rehabilitation in ICU.
9. The author presenting the paper must register to attend the in-person congress and be available to participate in the program as scheduled.
10. Presentations are not permitted to market new products, equipment, or organizations or use the presentation time to challenge or criticize competitors' products.
11. Presenting authors will only receive a certificate of presentation.

12. All presentations during the congress must include the same content and follow the same outline described in the submitted and accepted abstract. Exceptions will only be allowed with written permission of the chair of the Scientific Committee.
13. In keeping with the committee, no honorarium, fee, or payment of expenses will be paid to presenters.
14. All decisions of the committee are final.

CONSENT AND PERMISSIONS

In submitting an abstract, you must confirm that:

- you accept responsibility for the accuracy of the submitted abstract and understand that the content cannot be modified or corrected after the submission deadline and that it will be published exactly as submitted.
- all co-authors are aware of and agree to the content of the abstract and support the data presented.
- all presenters have agreed to participate at the congress, should the proposal be accepted for presentation, and take responsibility for their travel, accommodation, and registration costs.
- you accept responsibility as the contact person for all correspondence about the abstract and for sharing information about its status with all authors.
- you have secured any copyright/permissions clearance required relating to any previous presentations, equipment, or other material for inclusion in this 8th Annual Asia Pacific Conference on Early Mobilization and Rehabilitation in ICU, proceedings, or other congress publications
- for all studies (including service evaluations and audits) involving human participants or animal subjects, permission has been obtained from the relevant ethics committee where applicable, and properly informed consent given where appropriate both for the work completed and the intent to present.
- the work is original, except for extracts from copyrighted works used with permission from the copyright holders, and it does not infringe upon any copyright, proprietary, or personal right of any third party.
- you have identified any potential conflicts of interest eg financial interest in products or processes described in the abstract, stock ownership, membership on an advisory board or board of directors, or other substantive relationships